

Foothill Transit Executive Board

MINUTES

The regular meeting of the Foothill Transit Executive Board was held Friday, December 8, 2006 at the Foothill Transit Board Room, 1st Floor, 100 North Barranca Avenue, West Covina.

President Briesemeister called the meeting to order at 8:05 a.m. The following members were present, constituting a quorum of the Executive Board:

Paula Lantz, Vice President
Peggy Delach
Michael De La Torre
Dan Kirby
Lola Storing

Staff and Guests present:

Doran Barnes, Executive Director
Darold Pieper, General Counsel
Kevin McDonald, Deputy Executive Director
Peter Papadakis, Deputy Secretary

Pledge of Allegiance

Member Lantz led those present in the Pledge of Allegiance.

Vice President Lantz recognized Sharon Neely and Paul Hubler of the Alameda Corridor East Construction Authority; John Hemp of Veolia Transportation; and Nick Promponas of First Transit.

On behalf of Foothill Transit, Executive Director Doran Barnes formally acknowledged Nick Prompanas and his invaluable service to Foothill Transit over the years. Mr. Barnes reported Mr. Promponas is leaving First Transit to pursue a new position in Arizona as a Deputy Executive Director of Operations.

APPROVAL OF MINUTES FOR THE REGULAR MEETING OF OCTOBER 27, 2006

The regular meeting minutes of October 27, 2006 were approved as submitted.

Motion:	Member Storing, seconded by Member Delach
Abstentions:	Member De La Torre, Member Kirby
Vote:	Duly carried

PUBLIC COMMENT

There was none.

PRESENTATIONS:

Contractors' Employee of the Month Awards

Phil DeLisle introduced and recognized the following awardees:

Irene Paramo, Pomona First Transit Operator of the Month
Rona Thompson, Pomona First Transit Employee of the Month

John Farrell introduced and recognized the following awardees:

Renea Lewis, Irwindale/Arcadia First Transit Operator of the Month
Efren Rascon, Irwindale/Arcadia First Transit Employee of the Month

CONSENT CALENDAR:

The Executive Board adopted Consent Calendar agenda items 7-13
(Item 14 was pulled for further discussion).

Motion:	Member Delach, seconded by Member Lantz
Vote:	Unanimously carried

MERGER OF ATC/VANCOM, INC. AND VEOLIA TRANSPORTATION SERVICES, INC.

Member Delach asked if current Foothill Transit staff will be impacted by the proposed merger. Darold Pieper advised the merger of ATC/Vancom and Veolia Transportation is merely a fusion of the two entities and will not change any of the existing provisions that guarantee continuity of management and contract operators.

The Executive Board adopted Consent Calendar Item 14.

Motion:	Member Delach, seconded by Member Kirby
Vote:	Unanimously carried

REGULAR AGENDA:

ADMINISTRATIVE OFFICES – PUBLIC ART PROGRAM

Bob Arthur, Director of Special Projects, reported on the current status of the public art program. Mr. Arthur advised that a total of 29 art pieces will be submitted to Foothill Transit for consideration of placement at the new administrative offices. The final selection of art will be determined by an ad-hoc committee comprised of Foothill Transit's Executive Board. Dean Joanna Downey, Rio Hondo Community College, addressed the Executive Board and shared her enthusiasm of the working relationship between Rio Hondo and Foothill Transit and acknowledged the opportunity provided to the art students is immeasurable. In response to Member Kirby, Dean Downey reported the student art work will be thoroughly reviewed and all elements concerning tastefulness and/or tact of the art pieces will be taken into serious consideration before submitted to Foothill Transit for final approval.

The Executive Board received and filed the Administrative Office's Public Art Program Report.

Motion: Member Delach, seconded by Member Lantz
Vote: Unanimously carried

The Executive Board appointed Dan Kirby and Peggy Delach as ad-hoc committee members to review and approve public art to be displayed at Foothill Transit's new administrative offices.

Motion: Member Lantz, seconded by Member Storing
Vote: Unanimously carried

SERENA'S SONG HOT AIR BALLOON EVENTS

T.J. Nass, Community Outreach and Special Events Coordinator, reported on the success of the 2006 Serena's Song event held October 27-28, 2006.

The Executive Board received and filed the Serena's Song Hot Air Balloon Events Report.

Motion: Member Delach, seconded by Member De La Torre
Vote: Unanimously carried

UNIVERSAL FARE SYSTEM (UFS) UPDATE

Richard Hasenohrl, Director of Finance, briefly summarized the current status of the Universal Fare System (UFS) and introduced Ms. Jane Matsumoto, Metro's Regional Project Manager, who provided an in depth presentation. Ms. Matsumoto updated the

Board on the equipment enhancements and details of the UFS program which included an overview of the regional TAP smart card program and UFS equipment.

Executive Director Barnes commented on the significance of improved fare collections that UFS promises to achieve. Mr. Barnes formally thanked Ms. Matsumoto for her efforts in this endeavor thus far and looks forward to working with Metro. In response to Member Lantz, Ms. Matsumoto advised transit riders will be able to use an alternate bus pass and/or cash to ride all buses involved in the UFS until full rollout occurs.

The Executive Board received and filed the Universal Fare System Update.

Motion: Member Kirby, seconded by Member Delach
Vote: Unanimously carried

WIFI DEMONSTRATION PROJECT FINAL REPORT

George Karbowski, Director of Operations & Maintenance, reported the Wi-Fi (Wireless Fidelity) Project was successful in providing a stable internet connection aboard the small sample of Foothill transit buses used in the test. Although internet connectivity was achieved, rider usage numbers were low and those riders who were exposed to Wi-Fi stated minimal interest in paying for the service. Members Lantz and Kirby agreed that Wi-fi will be the "norm" in the future for most transit agencies and added Foothill Transit should continue to pursue this option. Executive Director Barnes advised that funding is available for implementation of Wi-Fi on the new SilverStreak buses and informed the Board that the need to authorize the issuance of an RFP is needed to further explore the best options for Foothill Transit to pursue. Also, Mr. Barnes noted Wi-fi can be implemented on the Silver Streak buses pending availability of a vendor that can install the equipment before the March 18, 2006 rollout. Member Kirby cautioned that website availability needs to be monitored if and when it becomes available on SilverStreak buses.

The Executive Board received and filed the Final Wi-Fi Demonstration Project Report and authorized the Executive Director to issue an RFP to pursue Wi-fi services for the Silver Streak buses.

Motion: Member Lantz, seconded by Member Delach
Vote: Unanimously carried

OFFICE LEASE EXTENSION

LaShawn Gillespie, Director of Procurement & Fare Revenue, reported the move to the new administrative office at 100 South Vincent Avenue in West Covina has been delayed for a variety of reasons. Although the move to the new office has been postponed, the current property owner of 100 North Barranca Avenue has agreed to provide Foothill Transit a six-month extension to the current lease with the current rates intact. The total cost for the six month extension is \$187,200 and funding is available in

the FY 2006 budget. The recommendation is to authorize the Executive Director to enter into an extension of the lease for office space at 100 North Barranca Avenue, West Covina in the amount of \$187,200 and to negotiate final terms and conditions.

The Executive Board approved the above recommendation.

Motion: Member Kirby, seconded by Member De La Torre
Vote: Unanimously carried

ALAMEDA CORRIDOR EAST CONSTRUCTION AUTHORITY EASEMENT REQUEST

Rahul Kumar, Director of Planning, reported the requested easement will allow for uninterrupted electrical power during the construction scheduled to begin in January 2007 and last 18 to 24 months. The easement request referred to as Parcel 18A-TCEA2 (Aerial) and 18A-TCE2 is only for air rights over the Pomona Operations and Maintenance Facility and is necessary to complete the East End Avenue Grade Separation project. The recommendation is to authorize the Executive Director to approve the easement of air rights over the Pomona Operations and Maintenance Facility to the Alameda Corridor East Construction Authority.

The Executive Board approved the above recommendation.

Motion: Member Delach, seconded by Member De La Torre
Vote: Unanimously carried

BOARD MEMBER AND EXECUTIVE DIRECTOR COMMENTS

Member Kirby thanked Foothill Transit for their continued support and assistance of transit services in the City of Monrovia. Member Storing commented on the success of the annual holiday parade in the City of La Puente and noted Foothill Transit's presence at the event was appreciated. Member Delach wished everyone in attendance a safe and happy holiday season. Executive Director Barnes along with David Reyno hosted a luncheon in Washington D.C. with Congressional/Committee staff members wherein transit issues and concerns were discussed. He reported that the event was positive and that the relationships built and the support garnered in Washington D.C. is paramount in keeping Foothill Transit atop in the industry. Mr. Barnes also alluded to the possibility of holding a special Board meeting before the next regular meeting scheduled for January 26, 2007. Lastly, he formally thanked Marketing Director Felicia Friesema for her efforts in putting together the holiday décor and festivities for Foothill Transit.

CLOSED SESSION CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Government Code Section 54956.8

- a) **Property: 100 S. Vincent Avenue, West Covina, CA 91791; Negotiating Parties: Chris Chung, City of West Covina; Foothill Negotiators: Doran Barnes, Bob Arthur, and CB-Richard Ellis (Travis Boyd): Under Negotiation: Possible lease or sale of real property including terms and price**
- b) **Property: 1600 S. Azuza Avenue, Puente Hills Mall, City of Industry, CA 91748; Negotiating Parties: Ken Mason, Puente Hills Mall General Manager; Foothill Negotiators: Doran Barnes and Bob Arthur: Under Negotiation: Possible acquisition of real property including terms and price**

CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: Initiation of litigation pursuant to Government Code Section 54956.9 (c): One case

The Executive Board recessed to Closed Session at 9:21 a.m.
The Executive Board reconvened at 10:41 a.m.

Darold Pieper advised that no reportable actions were taken that are required to be disclosed.

ADJOURNMENT

There being no further business, the Executive Board adjourned at 12:25 p.m.